

Fees for non-NHS services to patients of Ballyclare Group Practice

Effective from 1st July 2012

LETTERS, CERTIFICATES AND FORMS

- Standardised letter (e.g. private sick note, VAT exemption, medication, bin collection, freedom from infection, travel, letter for exams etc) £15.00
- Private health claim form £30.00
- Travel insurance claim form £30.00
- Customised/detailed sick note/medical opinion £30.00

MEDICAL EXAMINATIONS AND REPORTS

- Countersigned simple self-report (e.g. childminder form) £15.00
- Countersigned detailed self-report (e.g. PSNI application) £30.00
- Short extract from records and **no** examination £30.00
- Detailed extract from records and **no** examination £60.00
- Detailed extract from records and short examination (e.g. HGV,PSV) £90.00
- Limited sports medication examination £30.00
- Detailed sports medical examination £60.00 to £90.00 dependent on detail
- Comprehensive examination and report £200.00
- Private consultation (non-reciprocal health care) £60.00/ ten minutes

NON-NHS SERVICE FORM (amended Feb 2017)

(1) What is being requested? _____

(2) Name of the patient: _____

(3) EMIS no: _____

(4) Address: _____

(5) Contact no: _____

(6) Usual GP: _____

(7) Date and time request received: Date: _____ Time: _____

(8) Has the patient been advised that a fee is payable? Yes/No
State provisional fee (subject to amendment): _____

(9) Has the patient been advised that the GP will assess the request before agreeing to proceed? Yes/No

(10) Has the patient been informed that completion will be within 10 working days? Yes/No

(11) Has the patient been given the "Conditions and Receipt"? Yes/No

(12) Any further information:

Patient's signature: _____ Date: _____

Staff Signature: _____ Date: _____

Attach this form to the request.

NON-NHS REQUESTS – CONDITIONS AND RECEIPT

You (the patient) have submitted a request for a “non-NHS” service from Ballyclare Group Practice.

A “non-NHS” service is one that is not covered by the GMS Contract and, therefore, the practice does not receive NHS funding to provide it.

As a private service, the practice is permitted to charge a fee for this service and does so in line with the fees recommended by the BMA.

Whilst the practice will do all in its power to provide these services and assist patients with their requests, we are not required to complete all such requests and reserve the right to refuse if we deem them inappropriate or in conflict with our core services.

The request will be assessed by the most appropriate GP and the patient contacted if there are any concerns.

If the request is accepted, the GP will aim to complete it within 10 working days. However, there may be circumstances when this is not possible and the practice will do everything possible to keep the patient informed.

The practice must decline any patient request for an activity to be completed “urgently” or more quickly than the 10 working day commitment. Given the current pressures on general practice, we must prioritise core NHS activity. We cannot make exceptions for individual patients.